



The Presbyterian University of East Africa

P.O BOX 387 - 00902, KIKUYU, KENYA

Tel: 020-2019433/2341510-11, Fax: 020-2192892, Email: admissions@puea.ac.ke

Dear

RE:ADMISSION TO UNDERTAKE UNDERGRADUATE STUDIES IN THIS UNIVERSITY

Receive greetings from The Presbyterian University of East Africa.

We congratulate you for being a beneficiary of the government sponsorship to our esteemed university.

Further to your admission to this University to undertake a degree programme you will be required to report on 5th September, 2017 at 9:00 am at the main campus located in Thogoto, Kikuyu next to the Alliance High Schools and Kikuyu Hospital.

Remember to bring your original certificates and medical form (duly filled) which will be verified upon reporting. A medical form is attached below. You will not be registered unless your certificates have been verified.

You will be required to pay administrative charges as attached below which apply to all government sponsored students. These payments must be made in banker's cheque or by direct deposit to PUEA Family Bank (A/C NAME: PRESBYTERIAN UNIVERSITY OF EAST AFRICA, ACCOUNT NUMBER: 068000006353, BRANCH: Family Towers) on or before reporting. The student's name and student index number must always be quoted on the banking slips. PERSONAL AND COMPANY CHEQUES OR CASH ARE NOT ACCEPTABLE

We look forward to having you as one of our students. It is our hope and desire that you will find fulfillment both academically and spiritually in the programme to which you have been admitted.

May God bless you.

Yours Sincerely,

M. M. MAINYE (MS.)

REGISTRAR ACADEMIC

**FEES STRUCTURE FOR GOVERNMENT SPONSORED
UNDERGRADUATE STUDENTS**

DESCRIPTION	GOVERNMENT SPONSORED STUDENTS				
	1 st Semester (15 WEEKS)		2 nd Semester (15 WEEKS)	TOTAL	
TUITION FEES	8,000.00		8,000.00	16,000.00	Annually
ADMINISTRATIVE					
1. Student Organization Fee	500.00		500.00	1,000.00	Annually
2. Examination Fee	2,000.00		2,000.00	4,000.00	Annually
3. Medical Fee	2,500.00		2,500.00	5,000.00	Annually
4. Activity Fee	2,000.00		-	2,000.00	Annually
5. Registration Fee*	1,000.00		-	1,000.00	Once
6. Students ID Card*	500.00		-	500.00	Once
7. Caution Money (Refundable)*	3,000.00		-	3,000.00	Once
8. ICT Levy	2,000.00		2,000.00	4,000.00	Annually
9. Library Fee	1,000.00		1,000.00	2,000.00	Annually
10. Kenya Universities & Colleges Central	1,500.00		-	1,500.00	Once
TOTAL	24,000.00		16,000.00	40,000.00	
NB: Medical fee only caters for minimal outpatient services. However, there is medical insurance available at kshs.12,000/- annually					
OTHER FEES AT 3RD YEAR LEVEL					
1. Attachment Fee	9,000.00			9,000.00	Once
Payable by: 3 rd year Business/Computer Science students				18,000.00	
ACCOMODATION FEES					
<input type="checkbox"/> Accommodation Fees (D) SHOULD be paid separately from A, B & C (Tuition, Administrative & Other Fees)					
<input type="checkbox"/> Hostel Charges Ksh 12,000 per semester(excludes MEALS)					
MEALS					
<input type="checkbox"/> Students are advised to have at least Kshs. 10,000.00 per semester for catering services Not Payable with fees					
<input type="checkbox"/> BOOKS					
Students are advised to have at least Kshs. 9,000.00 per year for books and stationery					

Students are strongly ADVISED to apply for Higher Education Loans Board (HELB) LOANS through this website www.helb.co.ke as soon as they register to the University to assist them meet these charges.

Other sources of funding include: HELB bursaries and CDF .

Fees should be paid at any Branch of the following Bank using the indicated Account Number:

BANK DETAILS

PUEA Family Bank

A/C NAME: PRESBYTERIAN UNIVERSITY OF EAST AFRICA.

ACCOUNT NUMBER: 068000006353.

BRANCH: Family Towers

Please ensure that your **full names and index number** are clearly indicated in the pay-in slip, which you will present to the University on the day of registration. The University will not accept personal cheques, money orders or cash.

UNIVERSITY HOSTEL ACCOMMODATION

(A)Accomodation in the university

Accommodation is available in the University on first come first served. Those who will be offered accommodation in the University hostel will be required to bring the following items:-

- a) Bed Sheets
 - b) Pillow-case
 - c) Blankets
 - d) Bucket and soap etc.
 - e) You may need a mosquito net.
- Kikuyu is a cold place you may need warm clothes.

(B)AlternativeAccomodation

Arrangements have been made for alternative accommodation around the university neighborhoods at negotiated rates.



THE PRESBYTERIAN UNIVERSITY OF EAST AFRICA

MEDICAL EXAMINATION FORM

NAME **ADMISSION. NO.**.....

AGE **SEX**

WEIGHT **HEIGHT**

Skin: - Note: Presence of any
Contagious skin disease e.g. Ring worms

Allergies

Mouth & Teeth: -

Cavities

Occlusion (Normal and maloccluded)

Eyes: - Mandatory

Visual acuity L/E R/E

Visual Field Colour Blindness

ENT: -

Hearing Left Ear Right Ear

 Impairment

 Smelling Defects

Cardiovascular System: -

Blood Pressure

Pulse Rate

Heart Sound

Respiratory System: -

Asthma

Allergies

BCG Scar

Recommendations

I certify that I have examined and on my option He/She is fit to join the
Presbyterian University of East Africa.

Name of Physicians: Signature:

Date: Official Stamp: